

## Republic of the Philippines

# Department of Education

REGION IV- A CALABARZON CITY SCHOOLS DIVISION OF CITY OF TAYABAS

	Date:	September 04, 2025	
Name of Company	RFQ No.:	2025-09-141	
	PR No.:	2025-09-0141	
	ABC: P	1,980.00	
Complete Company Address	PHILGEPS Ref. No.:	N/A	

#### To V

Please quote your lowest price/s on the lot or item/s below, subject to General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later September 16, 2025 9:00 am to the address listed above. than at

#### **GENERAL CONDITIONS**

- All entries must be typewritten and legible;
- Bidders must submit the following eligibility requirements:
  - a. PHILGEPS Registration Certificate
  - b. DTI or SEC
  - c. Mayor's/Business Permit
  - d. Income/Business Tax Clearance
- Place this RFQ in a sealed envelope and type the following details on the face of the envelope:

Your Company Name RFQ No.: 2025-09-141 PR No.: 2025-09-0141 PHILGEPS Reference No.: N/A

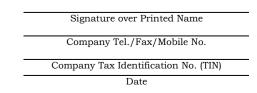
- Delivery period must be at least within seven (7) calendar days upon receipt of the Notice of Award (indicated the days of delivery in the Bidder's Certicate)
- Item/s delivered must have warranties for unit replacements, parts, labor or other services;
- 6. Price validity shall be for a period of three (3) months;
- Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract
- Transaction with City School Division of Tayabas shall mean compliance by the winning bidder with the bid and delivery
- Failure to comply with these conditions shall mean disqualification of your bid proposal.

PLEASE QUOTE: <b>PER LOT / PER ITEM</b>				SUPPLIER/CONTRACTOR/CONSULTANT'S PROPOSAL BOX			
ITEM NO.	ITEM DESCRIPTION (Item Name & Technical Specifications)	QTY.	UNIT	FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL (Indicate Brand/Model Offer)	
Request For Quotation for the Procurement of Supplies for the Training Workshop for ALS: "Empowering ALS Educators: Fostering Engagement and Excellence through Innovative Teaching Approaches" (Activity Request#2025-SARO-CID-PRO-007)		Unit Price	Total Price	Yes	No		
1	Plastic Folder, L-Type, Size: Short, Preferrably One color,	53	piece				
2	Board Paper, Specialty Paper, Thickness 120 gsm, Size short, White, 10 pcs/pack	10	pack				
3	Typewriting, Copy paper Thickness: 80 gsm, 500 pcs/ream, white/Ultra-white, High Quality, Size A4	3	ream				
	TOTAL						
Date of Event October 6, 13, and 20,				2025		_	
Procurement of Supplies for the Training Workshop for ALS: "Empowering ALS  Educators: Fostering Engagement and Excellence through Innovative Teaching  Approaches"							

#### SUPPLIER/CONTRACTOR/CONSULTANTS CERTIFICATION

Atter having carefully read and accepted your General Conditions, I/We quote you on the item/s at price/s noted above for immediate delivery and shipment which can be made in \_ \_\_ days from receipts of the Notice of Award.

### CANVASSER'S CERTIFICATION This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation (RFQ) in accordance to the guidelines in securing prices for the City Schools Division of Tayabas. Authorized Representative



HERBERT D. PEREZ C Chairperson







Address: Brgy. Potol, Tayabas City Telephone No.: (042) 785-9615

Email Address: tayabas.city@deped.gov.ph Website: https://www.sdotayabascity.ph